DATE : 29-Feb-2024

DAILY CLOSING SHEET/ DAILY REPORT

TICKETS

Sr. No	Description	Issued Tickets	Cancel	Total	Rate/ Rs	Amount
1	Executive	12	3	9	850	7,650
	Tickets Total					**7,650/ Rs**

FIX INCOME

Sr. No	NAME	AMOUNT
1	Photo Copier Shop Rent	1,500
	Fixed Income Total	**1,500 Rs**

Daily INCOME

Sr. No	NAME	AMOUNT
1	Tuck Shop	3,000
	Fixed Income Total	**3,000 Rs**

	Grand Total Income	**12,150 / Rs**

Summary OF EXPENSES

Fixed Expense

Sr. No	Name	Per Annum	Per Month	Per Day (Month/20)
1	CDA	2,400,000	200,000	10,000
	Fixed Expense Total			**10,000 Rs**

DAILY EXPENSE

Sr. No	NAME	AMOUNT
1	Vehicle Fuel	20,000
	Total Daily Expense	**20,000/ Rs**

	Grand Total Expense	**30,000/ Rs**

Company Tickets

Sr #	Name	Issued Tickets	Cancel	Total	Rate	Total Amount	Payment	Balance
1	GIZ	12	2	10	750	7,500	3,000	30,500
				Grand Total		7,500	3,000	30,500

Summary

Sr #	Name	Amount
1	Gross Profie/Loss	-10,350
2	Personal Expense	2,000
#	NET Profie/Loss	-12,350
#	Sadqa 2.5%	-309

MANAGER FINANCE

MANAGER OPERATIONS